

12 October 2020

Dear Stakeholders,

Invitation to comment on RSPO Initial Assessment of Koperasi Sawit Jaya in Riau Province, Indonesia.

Koperasi Sawit Jaya with RSPO Membership No. 1-0289-20-000-00, has appointed BSI to conduct RSPO Initial Assessment for its Group Manager with 114 smallholders. The organization located in, Pemda Street, Benteng Hulu Village, Mempura District, Siak Regency, Riau Province, Indonesia.

BSI plans to conduct Initial Assessment of Koperasi Sawit Jaya from 19 – 21 November 2020. The assessment will be conducted against RSPO Independent Smallholder Standard November 2019. The assessment will cover legal, environment, economical, workers' health and safety, and social aspects as required by RSPO P&C.

Koperasi Sawit Jaya	
Location	Pemda Street, Benteng Hulu Village, Mempura District, Siak Regency, Riau Province, Indonesia.
GPS Reference	0°43'34" N ; 102°3'25.73" E
Total Planted Area and Location	245.4 ha
Total Number of Members	114 members
Projected Certified FFB	4,299.60 mt
Projected Certified CPO Total	881.42 mt
Projected Certified PKO Total	236.48 mt
Projected Certified PKE Total	-
Projected Certified PK Total	-

BSI Services Malaysia Sdn Bhd is accredited to provide independent, third-party RSPO certification of management system. BSI Malaysia is a subsidiary of BSI Group, a leading global provider of management systems assessment and certification, with more than 80,000 certified locations and clients in over 100 countries. BSI Group is the U.K.'s National Standards Body. BSI Services Malaysia Sdn Bhd has RSPO affiliate offices in Indonesia, Australia, China and India.

The BSI Audit Team assigned for the certification assessment of Koperasi Sawit Jaya is as follows:

Name and Role	Aspect covered in this assessment
Imam Fakhrurozi Lead Auditor	Group trading system Group entity and group management requirements, labour/workers rights and conditions
Eko Purwanto Member	Legal, Land Rights and Community wellbeing, Transparency, Agronomy best management practices, ICS Group business planning.
Yudwi Wisnu Rahmanto Member	New planting, HCV/HCS, Environment, Peat management, Respect human rights.

In preparation for the assessment, related stakeholders are invited to provide written input to the assessment by commenting on related aspects in Koperasi Sawit Jaya particularly on environment or social aspect. Topics you may wish to comment on are as follows but not limited to:

- Environmental Protection & conservation
- Human rights & workers welfare
- Your relationship with the company
- Participation in decision making

- Opportunity for employment
- Free, prior and informed consent
- Company approach to community development
- Suggestion for improvement

Comment received within 30 days from the date of this letter will be considered in the Assessment. Please include the following details in case we may need to contact you for clarification or follow-up on any issue raised by you.

Name: Email:
 Address: Phone Number:
 Fax Number:

If you wish your comments to be treated confidentially or to remain anonymous, please mark your reply "IN CONFIDENCE". You may direct your comments to:

Scheme Manager:

Mr. Nicholas Cheong
 BSI Services Malaysia Sdn Bhd
 Suite 29.01 Level 29 The Gardens North Tower,
 Mid Valley City Lingkaran Syed Putra, 59200
 Kuala Lumpur,
 Federal Territory, Malaysia
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 Email : nicholas.cheong@bsigroup.com

AND/OR

Lead Auditor:

Mr. Imam Fakhrurozi
 PT. BSI Group Indonesia
 Talavera Office Suite 20th Floor
 Jl. TB. Simatupang, Kav. 22-26,
 Cilandak, 12430, Jakarta Selatan,
 Indonesia
 Tel: +62 21 22767 809
 Email: imam.fahrurozi@bsigroup.com

Auditee:

Mr. Sutrisno (Cooperative Manager)
 Koperasi Sawit Jaya
 Pemda Street, Benteng Hulu Village, Mempura District,
 Siak Regency, Riau Province, Indonesia.
 Email: sawitjaya.ics@gmail.com

We thank you and appreciate for your comments.

Yours sincerely

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 Nicholas Cheong
 Global Food Scheme Manager (Agriculture)